

## **GUIDELINES for SCHOOLS and SENIOR SCIENCE SOCIETY COORDINATORS**

- 1. The standard list of Senior Science Society (SSS) teaching modules can be found at <https://seniorsciencesociety.org/> under the tab “RESOURCES”. The description of the modules includes estimates of suitability for grade levels, time required, and a list of resources that we ask the school to provide to support presenting each module. The modules offered are dynamic and are subject to change: they are normally updated within a month of a change being implemented.**
- 2. Some SSS modules are extremely useful for events such as STEM Fairs, and these are duly noted. A couple of modules normally suited for the classroom can be truncated to short table-top events: these are defined in the description of such modules.**
- 3. We do not usually elect to support Fairs offering a very large number of displays and excessive simultaneous events: our goal is to engage students, albeit for even a short time in such events but without an excessive amount of distraction.**
- 4. We have more than ten years of experience working with students and schools, and can offer advice to schools about arranging STEM events.**
- 5. If plans are made to provide presentations to all or most of the grade levels in a school, we ask that any selected module be presented to only one grade level. We also ask that schools keep track of SSS modules used in preceding years when planning a new year to prevent replication of modules to groups of students.**
- 6. We encourage the alignment of modules with the teaching syllabus at the various grade levels. Our individual presentations are generally geared to the grade level of the children engaged.**
- 7. We prefer to make arrangements with schools with as much lead time as possible. Our presentations are always given by subject matter experts, and are not canned, which means that the presenter’s calendar has to suit desired presentation dates. Several of our SSS module leads have other major event commitments, while others have full-time jobs that limit availability.**
- 8. An SSS coordinator will be assigned to your school for your event once an inquiry is made to the SSS. The coordinator will work with your staff to develop a suitable program and to arrange for presenters. Initiating such coordination as much as a year in advance is not too early.**
- 9. Special module requests can be made. It will generally take the Society at least a month to reply, especially if the request can be satisfied only by an SSS member at large, and not by one of its Directors.**
- 10. Some SSS modules are suitable for the classroom or to be given to large groups. The largest size group we have made a presentation to was slightly over 200 children which was abnormal, for standard class size is usually recommended. Sometimes we do ask to bundle a couple of classes together to allow for efficiency.**
- 11. Our SSS modules vary: some involve a large amount of interaction with students; some rely on computer graphics while in other cases, no slides are used. Our SSS modules are not written, nor are copies of our class materials generally available for distribution.**
- 12. Our module presenters need specific information about events to include detail about unloading and parking, the availability of carts and/or dollies, information to avoid buses, room assignments, food arrangements, their school POC(s), grade level, and the like. Our coordinators are responsible for gathering information from the school organizers and disseminating it to our presenters. Occasionally our SSS coordinators will hand off the coordination of a single module event directly to the SSS participant(s).**
- 13. The responsibility for having an approved, safe venue (Covid protocols, etc.) and communicating requirements to the SSS coordinator/presenter rests with the site management, not the presenter. All presenters have the right to decide that conditions are not fully safe, and may decline to make a scheduled presentation. Should a presenter elect to cancel a presentation for the aforementioned reason, the presenter MUST notify appropriate folks at least one week before the scheduled presentation.**